



# INDIRA GANDHI NATIONAL OPEN UNIVERSITY

## Regional Centre

North Block, Bikash Bhavan, Kolkata-700 091

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No: IG/28/WH/WM-2017/

Date: 08.11.2017

### **Invites Quotations for Sale of Waste Materials-Stale/Damaged Printed Books**

On behalf of the Indira Gandhi National Open University (IGNOU), the undersigned invites sealed quotations for sale of waste materials-Stale/damaged printed books.

The waste materials are placed at IGNOU Ware House, P-177, CIT Rd, Kankurgachi, (Near Ultadanga Transport Depot) Kolkata, West Bengal 700054.

**Date and time of inspection of items : 09 to 15<sup>th</sup> November 2017 between 2.30 pm and 4.30 pm**

#### **General Conditions:**

1. The Quotation Submission Form containing the terms and conditions can be obtained from the Assistant Registrar, IGNOU Regional Centre, North Block, Bikash Bhavan, Kolkata – 700 091. The same can also be downloaded from the University's website [www.ignou.ac.in](http://www.ignou.ac.in) or [ignoukolkataarc.com](http://ignoukolkataarc.com) and submitted.
2. The Quotation Submission Form, duly filled-in and complete in all respects, along with supporting documents should be submitted to the Assistant Registrar, IGNOU Regional Centre, North Block, Bikash Bhavan, Kolkata – 700 091 on or before **2 p.m. on 16.11.2017**, which will be opened in the presence of the bidder (s) or his representative (s) on **16.11.2017 at 4 pm**.
3. The waste materials shall be sold to the highest bidder. The bids are invited for the lot (ie. all the waste materials-printed books) as a whole and no bid would be accepted for any part of the same.
4. Disposal of waste materials-(printed books) shall be undertaken as per the guidelines (Waste Management & Handling Rules) of the Ministry of Environment and Forests and related statutory agencies and this is the responsibility of the bidder.
5. The waste paper being scrapped shall be converted into pulp for paper.
6. The EMD of the waste materials (printed books) is fixed at Rs 10,000/- (Rupees Ten Thousand Only).
7. The successful bidder should lift the items at their own cost of transport and labour within two days from the finalization of the bid, after depositing bank draft for the amount drawn in favour of IGNOU, payable at Kolkata.
8. Incomplete submissions shall be summarily rejected. IGNOU reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

#### **Distribution:**

1. IGNOU website (HQ & RC Kolkata)
2. PWD Notice Board (Civil / Electrical), Bikash Bhavan / Purto Bhavan, Kolkata-91
3. IGNOU RC Kolkata Notice Board.

**Regional Director  
IGNOU Regional Centre  
Kolkata**